AGENDA

	Topic	Presenter	Expected Outcome	Discussion Questions
I.	**Welcome/Introductions**	All attendees	• Welcome all attendees • Introduction & Check-in	
II.	**Approval of Meeting Minutes**	Committee	• Discuss and approve Meeting Minutes from 7/16/20	• Any additions? Clarifications?
III.	**IPP Updates**	Mike Baldwin	• Website Updates • Grant Extension	
IV.	**CAP Month Report/ End of Year Report**	Mike Baldwin/ Jasmine Brosnan	• Review Reports • Partnership Agreements	
V.	**Kids Plates-Safe Beginnings**	Mike Baldwin, Marissa Provost, and Committee	• Safe Beginnings Parent Modules: Review of Fall Prevention PowerPoint for overall notes • Discuss Train-the-Trainer plans	• What should be included in the Guidelines for Trainers of the Parent Modules?
VI.	**Poverty Assessment**	Mike Baldwin, Jasmine Brosnan and Committee	• Poverty Survey 3.1.1. Distribute survey to Sierra-Sac CAPC partners to assess poverty needs and family strengths via the protective factors. 3.1.2. Utilize assessment results to identify gaps in poverty reduction and family strengthening activities, services and protective factors. 3.1.3. Develop a Strategic Plan to fill gaps and prioritize most common poverty reduction and family strengthening strategies that need coaching, coordination and training.	• What kind of survey? • Who should be surveyed?
VII.	**Recap/Knowledge Sharing**	Mike Baldwin/ Committee	• Resource and information sharing REMINDER: CBG 20/21 Available now	
VIII.	**Next Meeting/Adjournment**	Mike Baldwin	• Summary of key points and decisions	**Next Meeting:** November 19, 2020 Location: Virtual

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